

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88730	Rolane Christofferson	November 2025 Payroll	380.02
17295	Scott Christofferson	November 2025 Payroll	138.52
88729	Joshua Dyer	November 2025 Payroll	2769.33
88728	Allen Henry	November 2025 Payroll	3393.74
88727	David Johnson	November 2025 Payroll	2826.06
17296	Karlene Kinsey	November 2025 Payroll	116.67
17297	Tom Magalsky	November 2025 Payroll	67.89
17298	Neva Rathbun	November 2025 Payroll	138.52
88726	Lynn Schilling	November 2025 Payroll	3323.53
17299	MMIA- Insurance	November 2025 Payroll- Insurance	3684.20
17300	Dept. of Revenue	November 2025 Payroll- State Tax	565.00
88725	Colonial Life	November 2025 Payroll- Insurance	367.77
88724	EFTPS	November 2025 Payroll- Tax Deposit	4269.50
88723	PERS	November 2025 Payroll	3104.57

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Scott Christofferson and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

Claims

6016	MDU	November 2025 Utilities	2616.38
6017	City of Glendive	Landfill Services	2624.60
6018	Cross Petroleum	November 2025 Fuel	1008.82
6019	Mid-Rivers Communications	November 2025 Statement	191.78
6020	Tongue River Electric	Power @ Landfill and Lagoons	365.35
6021	Town of Terry	Sewer	195.00
6022	American Legal Publishing	Annual Web Hosting Fee- Code	500.00
6023	Core Engineering Solutions	Oct/Nov Engineering- WW Treatment Proj.	7915.00
6024	Elan Financial Services	November 2025 Statement	1531.75
6025	Energy Labs, Inc.	Lagoon Sample Testing	1504.00
6026	Farmers Union Oil Co	November 2025 Statement	209.28
6027	Lewis Family Hardware	November 2025 Statement	144.15
6028	Miles City Motor Supply	November 2025 Statement	377.41
6029	DPHHS- EHFS	2026 Swimming Pool License	225.00
6030	MT Public Service Commission	2026 Intrastate Registration	10.00
6031	MT State Treasurer	AFR Filing Fee	800.00
6032	TAB Electronics	TVFD- Battery Packs for Radios	693.88
6033	Michelle Wolff	Reimbursement for Culvert	1020.00
6034	John Hrubes	Legal Services- November 2025	500.00
6035	Frost Contracting	Winterize Sprinkler System @ Park	295.00
6036	Watts Insurance	TVFD Life & Accident Policy	1709.00
6037	IIMC	Annual Membership Fee	<u>195.00</u>
Total			\$ 50,851.06

Receipts for the month of November, 2025:

12860	Rural Garbage Contracts	A. Miller	400.00
		Western Blue Properties	400.00
		D. Foy	400.00
		T Squared Ag	400.00
		G. Feickert	400.00
		G. Pehl	400.00
12861	Rural Garbage Contracts	W. Bartholomay	400.00
		Sackman Construction	400.00

	A. Lewis	400.00
	Arlene Morast	400.00
	T. Krebsbach	400.00
	Dolatta Ranch	400.00
12862 Rural Garbage Contracts	L. Strasheim	400.00
	L. Dolatta	400.00
	Kalfell Ranch	700.00
12866 Rural Garbage Contracts	G. Wade	400.00
	G. Nunn	400.00
	J. Davis	400.00
	Aaron Morast	400.00
	Sackman Inc.	400.00
	Unruh Ranch	400.00
12867 Rural Garbage Contracts	C. Sazama	400.00
	M. Wittmayer	400.00
	J. Nielsen	400.00
	Feickert Farms	400.00
	R. Thorson	400.00
	Stickel Ranch	400.00
12868 Rural Garbage Contracts	A. Jimison	400.00
	B. Bloom	400.00
	V. Sackman	400.00
	A. Mathiason	400.00
	Holden Electric	400.00
	Hess Arabians	400.00
12869 Rural Garbage Contracts	Sackman Inc.	700.00
	B. Pehl	700.00
	L. Larsen	700.00
12870 State of Montana	Oil/Nat Gas Distribution	219.67
12871 State of Montana	Fuel Allocation	6264.12
12872 Prairie Co. Treasurer	Taxes & Assessments	28481.79
12873 Rural Garbage Contracts	T. Schroeber	400.00
	I. Martinson	400.00
	D. Lasse	400.00
	E. Benjamin	400.00
	K. Hoffer	400.00
	J. Swarthout	400.00
12874 Rural Garbage Contracts	D. Kilburn	400.00
	Hjorth Inc.	400.00
	B. Tusler	400.00
	Lasse Ranch Simmentals	400.00
	MT Fluid Solutions	400.00
	Haidle Farms	400.00
12875 Rural Garbage Contracts	Haidle Farms	700.00
	Cross Petroleum Service	700.00
12876 Scott Carlton	Dumpster Fee	75.00
12877 Save Our Pool	Memorial Donation	200.00
12878 Ruby Bearley	Dog License	5.00
12879 Rural Garbage Contracts	A. Asche	400.00
	Anderson Cattle Co.	400.00
	Bob Sazama Trucking	400.00
	Tibbetts Agland	1200.00
12880 Stockman Bank	Interest	1764.63
12881 Jere Freiboth Memorial Donation	Save Our Pool	590.50
	Murn Park Playground	590.50
UB889 Journal Voucher	Sewer Receipts	<u>21818.13</u>
	Total	\$ 84,209.34

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Tom Magalsky, Scott Christofferson, and

Neva Rathbun (via phone). Also present were Clerk Lynn Schilling, Public Works Director David Johnson, Fire Chief Junior Fischer, Hank Dalton, and Marek Dinges (arrived at 6:20 p.m.).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the November 13th and 25th, 2025 meetings were approved. (Christofferson/Rathbun)

Claims approved through Claims Committee. (Magalsky/Christofferson)

The Cash/Bank Reconciliation for November was approved. (Christofferson/Rathbun)

After review of the Stockman Bank Investment Fund account \$912,597.97 will be the amount in the Stockman Bank Investment Fund for the month of December.

(Magalsky/Christofferson) Interest is deposited at the end of each month.

Balance as of 11/28/25--\$912,597.97 Interest paid 11/28/25--\$1,764.63 Balance as of 10/31/25--\$892,493.93 Credits-\$81,024.01 Debits-\$60,920.00

Unfinished Business

Mayor Rolane Christofferson stated that there was nothing new to report regarding the wastewater treatment project.

Fire Chief Junior Fischer reported on the fire department. They are looking to purchase headset radios for drivers and have received two (2) quotes. They will make sure they are compatible with current radios. He is still waiting for the delivery of the oil for the cascade system. Mayor Rolane Christofferson discussed changes with the existing funds for the fire department as recommended by the auditor. The Town Council will work with the fire department to retain a petty cash account.

There was no one present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported she has inspected the fire extinguishers.

Public Works Report:

- PWD David Johnson reported that they were able to adapt the new garbage truck to park inside the shop now.
- PWD David Johnson reported that he will remove the last of the snow piles tomorrow. He had to complete a minor repair on the loader today.
- Mayor Rolane Christofferson reported that there were a few branches down at the park, but minimal compared to in the past. The tree trimming has been effective.
- PWD David Johnson stated that he needs to purchase a barrel of hydraulic oil which will exceed the \$750 threshold. The Town Council passed a motion to purchase the hydraulic oil. (Christofferson/Rathbun)

Mayor Rolane Christofferson reported the FWP grant was submitted as well as a main street grant for the pavilion. She stated that the company where the playground equipment was purchased from is urging the Town to schedule installation for the coming year prior to the schedule being full. There is no fee to schedule, but there is a cancellation fee.

There were no submitted building permits.

New Business

Mayor Rolane Christofferson reported that the fire department's incentive program will need to be ran through payroll necessitating additional paperwork. She has discussed this with the fire department.

Mayor Rolane Christofferson discussed a job description for the "Fire Chief" position. This ties in the position expectations for the salary that will be paid. Upon discussion, it was determined that the "EVAP" certification has evolved to "EVOC". The Town Council passed a motion to accept the job description with the edit as discussed. (Christofferson/Rathbun)

Mayor Rolane Christofferson will schedule the Town staff and officials Christmas party after the new year.

Clerk Lynn Schilling presented the "Certificate of Election by Acclamation" forms for Mayor Rolane Christofferson and Council Member Tom Magalsky. Upon the completion of their oaths, the Town Council passed a motion to accept and file the certificates. Town Council Member Karlene Kinsey will complete at a later date. (Rathbun/Christofferson)

Clerk Lynn Schilling reported that no letters were sent for delinquent sewer accounts.

Public Comment: None.

There being no further business, the meeting adjourned at 6:49 p.m. (Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor