

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

88738	Rolane Christofferson	October 2025 Payroll	380.02
17265	Scott Christofferson	October 2025 Payroll	138.52
88737	Joshua Dyer	October 2025 Payroll	2698.37
88736	Allen Henry	October 2025 Payroll	2900.81
88735	David Johnson	October 2025 Payroll	2830.86
17266	Karlene Kinsey	October 2025 Payroll	116.67
17267	Tom Magalsky	October 2025 Payroll	67.89
17268	Neva Rathbun	October 2025 Payroll	138.52
88734	Lynn Schilling	October 2025 Payroll	3182.08
17269	MMIA- Insurance	October 2025 Payroll- Insurance	3684.20
17270	Dept. of Revenue	October 2025 Payroll- State Tax	509.00
88733	Colonial Life	October 2025 Payroll- Insurance	367.77
88732	EFTPS	October 2025 Payroll- Tax Deposit	3997.87
88731	PERS	October 2025 Payroll	2929.66

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Karlene Kinsey and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

Claims

5993	MDU	October 2025 Utilities	2763.38
5994	City of Glendive	Landfill Services	3412.85
5995	Cross Petroleum	October 2025 Fuel	1819.58
5996	Mid-Rivers Communications	October 2025 Statement	186.81
5997	Tongue River Electric	Power @ Landfill and Lagoons	208.57
5998	Town of Terry	Sewer	195.00
5999	406 Signs	Town Logo Decals for Trucks	120.00
6000	Robert & Sandra Bennett	Water @ Town Shop	300.00
6001	Dan's Welding & Repair	Build Guards for Garbage Truck	236.00
6002	Elan Financial Services	October 2025 Statement	593.56
6003	Energy Labs, Inc.	Lagoon Sample Testing	376.00
6004	Farmers Union Oil Co	October 2025 Statement	203.64
6005	John Hrubes	Legal Services- October 2025	500.00
6006	Lewis Family Hardware	October 2025 Statement	183.58
6007	Miles City Motor Supply	October 2025 Statement	266.52
6008	Misc. Harry McNall	Chainsaw Chains	28.00
6009	NASASP	Annual Membership Fee	39.00
6010	Pioneer Research Corp.	Fuse It- Street/Concrete Repair	5774.68
6011	Prairie County Treasurer	2025 Property Tax Statement	3045.44
6012	Lynn Schilling	Reimbursement of Travel Expenses	296.80
6013	Terry Tribune	Annual Subscription	115.30
6014	Tom Pisk Construction	Concrete Gutter Installation	14005.18
6015	Joshua Dyer	Reimbursement for Supplies Purchased	22.99
		Total	\$ 59,646.31

Receipts for the month of October, 2025:

12854	Mid-Rivers Communications Pool Phone Refund	30.44	
12855	Jere Freiboth Memorial Donations	Murn Park Playground Proj.	190.00
12856	Jere Freiboth Memorial Donations	Murn Park Playground Proj.	100.00
		Save Our Pool	150.00
12857	Donation	Murn Park Playground Proj.	25.00
12858	Prairie Co. Treasurer	Taxes & Assessments	3927.70
12859	Stockman Bank	Interest	1935.79
12863	State of Montana	VGM Permit Distributions	1400.00

12864	Jere Freiboth Memorial Donation	Save Our Pool	500.00
12865	State of Montana	Fuel Allocation	7232.42
UB886	Journal Voucher	Sewer Receipts	<u>29230.51</u>
		Total	\$ 44,721.86

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Tom Magalsky, Karlene Kinsey, Neva Rathbun, and Scott Christofferson. Also present were Clerk Lynn Schilling, Fire Chief Junior Fischer, Hank Dalton, Joan Grammer, Tim and Diane Ehman.

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- Tim Ehman stated that they moved to town about six (6) years ago. At that time, the street was paved with a few potholes by their house. The town took the pavement out, and now the road is gravel. He stated that people do not slow down. About a year ago, he spoke with the Mayor and Sheriff and requested mag chloride be applied for dust control and law enforcement for speed issues. Nothing has happened. Mayor Rolane Christofferson discussed how the town is dependent on the state for mag chloride—she will explore with Public Works Director David Johnson and the state shop on mag chloride. As for speed control, the Sheriff's Office is responsible for speed enforcement. Tim Ehman and council members discussed vacant lots and town ordinances. He stated that there are lots near his house that are a fire hazard. Mayor Rolane Christofferson and Fire Chief Junior Fischer discussed the possibility of the fire department burning off vacant lots at the owner's request. Tim Ehman reiterated that his street was paved, is now gravel and he is paying higher taxes.

Joan Grammer stated that she filed a public nuisance complaint on a property on the west end of town and intends to file more complaints.

Minutes from the October 9th, 2025 meeting were approved. (Christofferson/Magalsky)

Claims approved through Claims Committee. Mayor Rolane Christofferson will check on the Pioneer claim with PWD David Johnson (Magalsky/Rathbun)

The Cash/Bank Reconciliations for September and October were approved.
(Kinsey/Christofferson)

After review of the Stockman Bank Investment Fund account \$892,493.96 will be the amount in the Stockman Bank Investment Fund for the month of November.
(Rathbun/Magalsky) Interest is deposited at the end of each month.

*Balance as of 10/31/25—\$892,493.96 Interest paid 10/31/25—\$1,935.79 Balance as of 9/30/25—\$890,049.23
Credits-\$40,844.73 Debits-\$38,400.00*

Unfinished Business

Mayor Rolane Christofferson reported that both PWD David Johnson and Greg Steckler are sick and unable to attend tonight. She stated that Greg is pushing the contractor to finish up the punch list items. They are currently discharging the ponds and will continue to consult with Greg to remain in compliance.

Fire Chief Junior Fischer reported on the fire department. They have been discussing some equipment they want and working to obtain quotes. He ordered some oil for the cascade system. Brett Dorak is a new volunteer in the department. They started a training on "size up" which is assessing the scene and communicating with dispatch. This will be ongoing training. They will also get everyone trained in initial response activities and increasing safety at scenes. They are replacing the batteries on the tender truck. Mayor Rolane Christofferson inquired about the timeline for training new volunteers as well as the routines with the monthly checklists. Council Member Tom Magalsky mentioned that he had been asked again about the fire department burning

down an old structure on a property in town. Fire Chief Junior Fischer stated that he is looking at it with Chris Neumann and that it is hard finding available weekends for enough of the members to participate.

There was no one present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported she has inspected the fire extinguishers.

Public Works Report:

- Council Member Tom Magalsky discussed recent issues with the new garbage truck. He assisted in diagnosing and scheduling the warranty repair work. It was cleaned out today and is slated to get towed to Dickinson, ND for the repair work with the DEF system and a power steering leak.
- Mayor Rolane Christofferson discussed doing an additional block of road work on Garfield if the weather remains nice. They recently assisted in replacing the culvert by the Diamond Motel and Wolff's alley. 24' of culvert was taken out and 60' put in, some of which was a private project for an approach.
- Council Member Tom Magalsky reported that there is an issue with the tandem axle Ford dump truck that needs addressed.
- Mayor Rolane Christofferson reported that the pool and park restrooms are winterized. She stated that a young high school student would like to volunteer to take care of the park flag. Council Member Scott Christofferson stated to make sure she communicates any issues with the light rather than attempting to address herself. The Town Council passed a motion to approve Collette Lapp as a volunteer for the park flag. (Magalsky/Kinsey)

Mayor Rolane Christofferson reported that she and Clerk Lynn Schilling worked with EPEDC to apply for Main Street grant funds for the construction of the pavilion by the Murn Park Playground site. They obtained a bid for \$41,780 as well as five (5) letters of support. The application has been submitted. Natasha Christofferson continues to work on the FWP grant.

There were no submitted building permits.

New Business

Mayor Rolane Christofferson discussed the need to make a payroll adjustment. In lieu of an hourly increase for an employee, the town council had opted to pay the increase in two (2) bonuses, or stipends. However, the employee has worked overtime, which was not considered. Clerk Lynn Schilling requested the approval to pay the applicable increase amount for overtime pay as well. The Town Council passed a motion to include an increased stipend amount to account for the overtime hours. (Christofferson/Kinsey)

Clerk Lynn Schilling reported that no letters were sent for delinquent sewer accounts.

Public Comment: None.

Council Member Neva Rathbun stated that she may need to miss the next meeting.

There being no further business, the meeting adjourned at 7:03 p.m.
(Rathbun/Christofferson)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor