

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

16702	Kiera Anderson	June 2024 Payroll	19.40
16703	Dominick Carr-McGarity	June 2024 Payroll	271.51
88856	Rolane Christofferson	June 2024 Payroll	380.02
16704	Scott Christofferson	June 2024 Payroll	138.52
16705	Rylee Dinges	June 2024 Payroll	185.85
16706	Joshua Dyer	June 2024 Payroll	1447.58
16707	Ashley Eaton	June 2024 Payroll	156.95
16708	Hatty Eaton	June 2024 Payroll	127.44
16709	Owen Fuhrman	June 2024 Payroll	469.95
88855	Allen Henry	June 2024 Payroll	2885.44
88854	David Johnson	June 2024 Payroll	2740.90
16710	Karlene Kinsey	June 2024 Payroll	126.67
16711	Tom Magalsky	June 2024 Payroll	67.89
16712	Neva Rathbun	June 2024 Payroll	138.52
16713	Meredith Sackman	June 2024 Payroll	580.67
16714	Landen Schilling	June 2024 Payroll	578.80
88853	Lynn Schilling	June 2024 Payroll	3155.59
16715	Hayle Wickson	June 2024 Payroll	340.33
16716	MMIA- Insurance	June 2024 Payroll- Insurance	2468.20
16717	Dept. of Revenue	June 2024 Payroll- State Tax	386.00
88851	Colonial Life	June 2024 Payroll- Insurance	367.77
88852	EFTPS	June 2024 Payroll- Tax Deposit	4562.61
88850	PERS	June 2024 Payroll	2341.23

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Karlene Kinsey and Tom Magalsky reviewing claims. **The following claims were submitted for payment:**

**Claims**

5630	DRT Biosolids Inc.	Lagoon Sludge Removal Pay App # 2	298169.59
5631	Tongue River Electric	Electric Service Install @ Lagoons	28500.00
5632	MDU	June 2024 Utilities	2685.82
5633	Advanced Tech Products	Pool Chemicals	7461.70
5634	APG Yellowstone News	Advertising	80.53
5635	Alternative Excavation	Reimburse for Hot Oil Trailer	540.35
5636	Big Sky Gutters & Doors	Repair of Overhead Door @ Town Shop	682.00
5637	Black Mountain Software	Annual Service/Support- Software	12191.20
5638	City of Glendive	Landfill Services	2106.50
5639	Cross Petroleum	June 2024 Fuel	910.81
5640	Denning, Downey & Assoc.	FY22/FY23 Audits	20425.00
5641	Elan Financial Services	June 2024 Statement	215.54
5642	Eastern Plains EDC	Annual Contribution	1000.00
5643	Energy Labs	Lagoon Sample Testing	281.00
5644	Farmers Union Oil Co	June 2024 Statement	293.19
5645	Glendive Recreation Dept.	Lifeguard Training	350.00
5646	Lewis Family Hardware	June 2024 Statement	865.82
5647	Mid-Rivers Communications	June 2024 Statement	267.06
5648	Miles City Motor Supply	June 2024 Statement	133.06
5649	MMCT & FOA	Annual Dues	50.00
5650	MT Taxpayers Association	Annual Subscription Dues	60.00
5651	MT DEQ	Landfill Annual Licensing Fee	604.00
5652	Prairie Community Hospital	EMT Coordinator Support	2500.00
5653	Prairie County Elections	Study Commission Question- Primary 2024	550.40
5654	Silbernagel, Jacquie	Lifeguard Training- Instructor Fee	175.00
5655	Steadman's Ace Hardware	Pool Chemical/Supplies	764.01
5656	Tom Pisk Construction	Lumber- Bathhouse Improvements	146.19

5657	Tongue River Electric	Power @ Landfill	48.00
5658	Town of Terry	Sewer	195.00
5659	USPS	Postage Stamps	159.00
5660	MT Dept. of Revenue	Consumer Counsel Fee	0.50
JV971179	Zion Bank	Debt Service- Refunding Bonds 2021A	<u>128025.00</u>
Total			\$ 535,290.10

Receipts for the month of June, 2024:

12658	Bruce/Karla Hoffman	Dumpster Fee	200.00
12659	Tongue River Electric Coop	Capital Credits	31.60
12660	MDU Resources Foundation	Grant for Murn Park Playground	2500.00
		Grant for TVFD	10000.00
12661	Murn Park Playground Proj.	Donation	500.00
12662	Jerry Negaard	Dumpster Fee	25.00
12663	Prairie County	Ambulance/Rural Fire Bay Rent	3600.00
		Park Support	2000.00
12664	Terry School District	Summer Program Swimming	500.00
12665	Bulk Water Sales	Western Blue Properties	40.00
		Sackman Inc.	665.00
		Prince Inc.	1510.00
12666	Prairie Co. Treasurer	Taxes & Assessments	99886.28
12667	Swimming Pool Manager	Pool Proceeds	1896.55
12668	State of Montana	Fuel Allocation	5196.43
12669	State of Montana	HB124 Entitlement Share	26191.37
12670	State of Montana- DNRC SRF	Draw # 4 SRF Loan	109841.00
12671	Stockman Bank	Interest	2924.32
UB841	Journal Voucher	Sewer Receipts	<u>25854.92</u>
Total			\$ 293,362.47

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Scott Christofferson, Karlene Kinsey, Neva Rathbun, and Tom Magalsky. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Town Attorney Rennie Wittman, Junior Fischer (TVFD), Greg Steckler (Core Engineering), Renee Bliven, and Brendan Heidner (Terry Tribune).

Mayor Rolane Christofferson called the meeting to order at 6:06 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the June 12<sup>th</sup>, 2024 meeting were approved. (Christofferson/Kinsey)

Claims approved per Claims Committee. (Magalsky/Kinsey)

Cash/Bank Reconciliation was approved. (Kinsey/Christofferson)

**After review of the Stockman Bank Investment Fund account \$1,382,537.02 will be the amount in the Stockman Bank Investment Fund for the month of July. (Magalsky/Christofferson) Interest is deposited at the end of each month.**  
Balance as of 6/28/24--\$1,382,537.02 Interest paid 6/28/24--\$2,924.32 Balance as of 5/31/24--\$1,402,504.15 Credits-\$181,057.87 Debits-\$201,025.00

**Unfinished Business**

Greg Steckler (Core Engineering) reported that Western Municipal will be back this coming week to complete work on the west cell. The sludge removal has been completed since the end of May, they have had to wait for things to dry out. The weather forecast should be favorable for work to recommence. All the needed materials are on site, they just need to complete the dirt work, pipe installation, and lining of the cell. He is hoping

the project will be complete by the end of August. Core Engineering will have staff on site for inspection as the work starts back up.

Junior Fischer reported that the fire replaced some valves on the fire engines. There was some issues with drafting water so additional valves may need to be purchased and installed. The fire department has voted to re-instate Junior Fischer as the Fire Chief. The Town Council passed a motion to approve the appointment of Junior Fischer as the Fire Chief of the Terry Volunteer Fire Department. (Kinsey/Christofferson) They will discuss their budget needs for the coming year. They continue efforts to recruit new members. There were no calls this past month.

Mayor Rolane Christofferson reported that she had spoken with Undersheriff Jon Arnold about the Town's Municipal Code in reference to fireworks. They had asked that the Town consider putting in place time limitations. Renee Bliven discussed concerns regarding the lighting of fireworks on the streets, too late at night, and leaving debris on your house and yard. The Town Council agreed to amend the code to include time limitations and restrict fireworks on public ways without the Town's approval.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that she inspected the fire extinguishers this month.

Public Works Report:

- PWD David Johnson reported that the garbage truck is functioning well. He discussed repairs for the street sweeper—he would like to replace both sets of shafts and gears, which would be approximately \$2,000. Council Member Scott Christofferson made a motion to purchase the parts needed for repairs up to \$2,000, Council Member Karlene Kinsey seconded the motion. PWD David Johnson stated the \$2,000 would just be for one set, the total cost would likely be around \$3,600. The motion died. The Town Council passed a motion to move forward with purchasing the needed parts to repair the street sweeper. (Kinsey/Christofferson)
- PWD David Johnson reported that the cameras are up at park and outside the pool.
- Mayor Rolane Christofferson and Clerk Lynn Schilling discussed some recent inquiries on new rural garbage contracts. Upon discussion, it was decided to not pick up any additional rural contracts outside of the areas we are already servicing.
- Mayor Rolane Christofferson reported that she had spoken further with Clint Mittlieder about the kiosk at the park. ABC glass will provide a vinyl wrap with the picture and information from the kiosk, as well as additional information added for the \$900. The Town Council passed a motion to approve the vinyl wrap purchase from ABC Glass. (Christofferson/Magalsky)
- PWD David Johnson reported that he has not yet received a delivery date from Century Construction on the cold mix.

Mayor Rolane Christofferson reported that the Murn Park Playground Project has currently raised approximately \$35,000. They are currently rolling out a new fundraiser with selling hexagon pieces for the playground and will continue to fund raise.

Mayor Rolane Christofferson discussed the public nuisance complaint. Town Attorney Rennie Wittman had stated that the town should provide notice of the actual timeline when the town is ready to take action with a copy of the applicable code. The Town Council discussed what can be handled internally and what may need to be hired out. Council Member Scott Christofferson stated that he feels like the Town needs to move forward with some efforts to clean up the property, even if it is just weed-eating and addressing the smaller issues. Town Attorney Rennie Wittman will draft a notice to send to the property owner.

Mayor Rolane Christofferson discussed the budget. The Town Council passed a motion to approve the compensation board's recommended raises of \$0.75/hr. for permanent employees and \$1.00/hr. for full-time department heads. (Kinsey/Christofferson) The Town Council set the next working budget meeting for Wednesday, July 24<sup>th</sup>, at 6 p.m.

Mayor Rolane Christofferson discussed the Big Sky Passenger Rail Authority. She had attended the Prairie County Chamber of Commerce meeting earlier that day, during which they voted to support the rail authority. She has also had numerous community members voice their support of the rail authority. Council Member Scott Christofferson stated that paying the fee to be a government partner gives the Town a voice in the proceedings moving forward and is not necessarily a sign of support. The Town Council passed a motion to become a government partner for the \$150 annual fee.  
(Christofferson/Kinsey)

Clerk Lynn Schilling reported that there has been no further correspondence on the FY22 and FY23 combined audits.

There were no submitted building permits.

**New Business**

Mayor Rolane Christofferson reported that while working on the Diamond Motel’s Campground, a ditch was filled in that runs between Laundre Avenue and the campground. It is her understanding that the ditch is needed for drainage purposes and the Downtown Water User’s Association has a water line that runs under that ditch as well. Upon discussion with Town Attorney Rennie Wittman, the Town Council will invite Tim Kortum to the August meeting to discuss the culvert and what the Town may require.

Mayor Rolane Christofferson reported that she has hired a temporary, part-time employee to assist in the clerk’s office. Caryn Rein will be working in the office so that Clerk Lynn Schilling is able to catch up with needed projects.

Clerk Lynn Schilling reported that she sent fourteen (14) certified delinquent sewer account notices advising action of a sewer lien if not paid.

Public Comment: None.

There being no further business, the meeting adjourned at 7:53 p.m. (Kinsey/Rathbun)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Mayor