

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

**Payroll Register**

|       |                       |                                    |         |
|-------|-----------------------|------------------------------------|---------|
| 88884 | Rolane Christofferson | February 2024 Payroll              | 380.02  |
| 16584 | Scott Christofferson  | February 2024 Payroll              | 138.52  |
| 16585 | Joshua Dyer           | February 2024 Payroll              | 1430.64 |
| 88883 | Allen Henry           | February 2024 Payroll              | 2735.53 |
| 88882 | David Johnson         | February 2024 Payroll              | 2820.45 |
| 16586 | Karlene Kinsey        | February 2024 Payroll              | 126.67  |
| 16587 | Tom Magalsky          | February 2024 Payroll              | 67.89   |
| 16588 | Neva Rathbun          | February 2024 Payroll              | 138.52  |
| 88881 | Lynn Schilling        | February 2024 Payroll              | 3021.53 |
| 16589 | MMIA- Insurance       | February 2024 Payroll- Insurance   | 2428.30 |
| 16590 | Dept. of Revenue      | February 2024 Payroll- State Tax   | 370.00  |
| 88880 | Colonial Life         | February 2024 Payroll- Insurance   | 367.77  |
| 88879 | EFTPS                 | February 2024 Payroll- Tax Deposit | 4013.94 |
| 88878 | PERS                  | February 2024 Payroll              | 2221.94 |

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Tom Magalsky and Scott Christofferson reviewing claims. **The following claims were submitted for payment:**

**Claims**

|              |                                |                                      |                      |
|--------------|--------------------------------|--------------------------------------|----------------------|
| 5545         | Western Municipal Construction | WW Treatment System Proj.            | 885924.00            |
| 5546         | MDU                            | February 2024 Utilities              | 3083.78              |
| 5547         | APG Yellowstone News           | Advertising                          | 81.92                |
| 5548         | Boss Office Products           | Office Supplies                      | 142.89               |
| 5549         | City of Glendive               | Landfill Services                    | 1629.65              |
| 5550         | Cross Petroleum                | February 2024 Fuel                   | 1460.46              |
| 5551         | Dawson Co. Vet Clinic          | Dog/Cat Vaccinations in Terry        | 1564.00              |
| 5552         | Eastern Winds Law PLLC         | January/February Legal Services      | 493.56               |
| 5553         | Elan Financial Services        | February 2024 Statement              | 904.64               |
| 5554         | Fireman’s Co.                  | Annual Service of Fire Extinguishers | 167.75               |
| 5555         | Get R Done                     | February 2024 Statement              | 212.00               |
| 5556         | Lacal Equipment Inc.           | Broom- Sweeper                       | 676.32               |
| 5557         | Lewis Family Hardware          | February 2024 Statement              | 18.06                |
| 5558         | Mid-Rivers Communications      | February 2024 Statement              | 180.56               |
| 5559         | Miles City Motor Supply        | February 2024 Statement              | 228.87               |
| 5560         | Tongue River Electric          | Power @ Landfill                     | 48.34                |
| 5561         | Town of Terry                  | Sewer                                | 195.00               |
| 5542         | USPS                           | Postage Stamps                       | 106.00               |
| <b>Total</b> |                                |                                      | <b>\$ 918,230.68</b> |

**Receipts for the month of February, 2024:**

|       |                         |                              |         |
|-------|-------------------------|------------------------------|---------|
| 12609 | Terry Super Valu        | Sale of Beer/Liquor License  | 160.00  |
| 12610 | American Legion Club    | Sale of Beer/Liquor License  | 160.00  |
| 12611 | Rural Garbage Contracts | Jordon Von Ruden             | 500.00  |
|       |                         | Lindsey Miner                | 262.53  |
| 12612 | Save Our Pool           | Donations                    | 50.00   |
| 12613 | State of Montana        | HB656 Oil, Gas, Nat Gas Dist | 230.58  |
| 12614 | State of Montana        | Fuel Allocation              | 5461.71 |
| 12615 | Dog Licenses            | L. Netzer                    | 10.00   |
|       |                         | C. Bond                      | 5.00    |
|       |                         | D. Johnson                   | 20.00   |
|       |                         | G. Pisk                      | 10.00   |
|       |                         | D. Smith                     | 10.00   |
|       |                         | J. Schott                    | 10.00   |

|       |                       |                                     |               |
|-------|-----------------------|-------------------------------------|---------------|
| 12616 | Save Our Pool         | Memorial Donations                  | 220.00        |
| 12617 | Prairie Co. Treasurer | Taxes & Assessments                 | 5850.26       |
| 12620 | Stockman Bank         | Interest                            | 3803.14       |
| 12621 | DNRC- SRF Program     | 3 <sup>rd</sup> Draws off SRF Loans | 232940.00     |
| 12622 | State of MT- MCEP     | MCEP Grant Draw # 3                 | 128259.10     |
| 12623 | State of MT- ARPA     | ARPA Grant Draws                    | 592527.75     |
| UB832 | Journal Voucher       | Sewer Receipts                      | 26183.29      |
| Total |                       |                                     | \$ 996,673.35 |

The Terry Town Council met in session at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council Members present were Scott Christofferson, Karlene Kinsey, Neva Rathbun, and Tom Magalsky. Also present were Public Works Director David Johnson, Clerk Lynn Schilling, Tanner Stickel (TVFD), Greg Steckler (Core Engineering), Brendan Heidner (Glendive Ranger-Review/Terry Tribune), William and Carolyn Doney, Cher Kitson, Alison Barnard, and JoyLynn Wright.

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- Carolyn Doney discussed her efforts with Terry’s Toddlers and the cat rescue they have started. They are now a Montana recognized non-profit organization. They are working on getting their 501 federal designation. They recently caught a raccoon in a trap over by the city shop and had to dispatch it due to injury. 149 cats have been rehabbed, rehomed, and relocated. Nine (9) cats within the community have been fixed and vaccinated. They have provided some services to 226 cats. Due to their efforts, the colony by the city shop is down to one (1) cat. They had six (6) cats adopted out this month. They are also microchipping every cat they come across for record keeping purposes. 15 cats have been sent to ranches and farms. They have given more than 150 distemper/leukemia vaccinations. They are also surveilling some of the colonies, with property owner’s permission, as they believe cats are still being dropped off by people from outside of the community. They are still exploring insurance options. They have purchased safety equipment for their volunteers. All their volunteers have signed the liability waivers provided by the town. They also received correspondence from Montana Senators Daines and Tester’s offices.

Minutes from the February 7<sup>th</sup> and 8<sup>th</sup>, 2024 meetings were approved.  
(Christofferson/Magalsky)

Claims approved per Claims Committee. (Kinsey/Magalsky)

Cash/Bank Reconciliation was approved. (Rathbun/Christofferson)

**After review of the Stockman Bank Investment Fund account \$1,659,003.42 will be the amount in the Stockman Bank Investment Fund for the month of March. (Rathbun/Christofferson) Interest is deposited at the end of each month.**  
**Balance as of 2/29/24--\$1,659,003.42 Interest paid 2/29/24--\$3,803.14 Balance as of 1/31/24--\$1,696,236.89 Credits-\$42,766.53 Debits-\$80,000.00**

**Unfinished Business**

Greg Steckler (Core Engineering) provided an update on the wastewater treatment project. He came down to check out the site and see how things have weathered. All is looking good. He has been in contact with the sludge removal contractor—they are hoping they can get back on site in April. He will be gathering information to determine if the sludge can be directly applied or bagged. DRT thinks it will take approximately three (3) weeks to get the sludge out. It will then take some time to dry things out before Western Municipal Construction can begin work on the cell. We can discharge from the east cell if we need to. Mayor Rolane Christofferson asked if the sludge from the completed cell had been directly applied last fall? Greg Steckler explained that they were able to apply some sludge prior to the freeze in October. Council Member Tom Magalsky inquired about how a power outage might affect operations with the UV

disinfection building in service. Greg Steckler discussed that there is a 2' overflow board. He also discussed working through the agreements for electrical service with Tongue River Electric. He also reported that Western Municipal Construction would have a new foreman on site this spring.

Tanner Stickel reported that he has been appointed interim chief by the fire department. The Town Council passed a motion to approve the appointment. (Christofferson/Kinsey) This is due to Chris moving on to Miles City and Junior stepping aside for a while. He is still working to figure out what projects are in process. Mayor Rolane Christofferson reported that Town Attorney Rennie Wittman had reviewed the draft interlocal mutual aid agreements with no suggested changes. Saturday, March 30<sup>th</sup>, the TVFD will hold their annual Easter egg hunt at Murn Park at 11 a.m. They would like to move forward with declaring two (2) vehicles surplus and possibly putting them into a Smith auction. They recently picked up one more volunteer—Zach Huber.

No one was present to report on public safety.

Regarding the Town/Fire Hall, Clerk Lynn Schilling reported that the fire extinguishers were inspected this month.

**Public Works Report:**

- PWD David Johnson reported that the garbage truck is functioning fine. He is getting a tire repaired on the old loader then will take it to the landfill to use in piling debris.
- PWD David Johnson reported that the new loader is working great. They also completed repairs on the street sweeper and began sweeping some of the streets.
- PWD David Johnson stated that they have begun filling some potholes. Mayor Rolane Christofferson stated that it is time to think about ordering cold mix.
- PWD David Johnson reported that they have begun working on the pool, mainly getting the leaves and branches cleaned out. They will be looking at hiring help in getting the water line going to the filters repaired. Mayor Rolane Christofferson inquired about installing a handrail along the sloped end—they have purchased the handrail and hope to get it installed this spring. Mayor Rolane Christofferson reported that the town will begin advertising for swimming pool employees for the summer.
- Mayor Rolane Christofferson stated that a community member approached her about repairing the tennis court. Council Member Scott Christofferson stated that he felt the town was too far into the planning process, along with having received several grants, utilizing the space where the tennis court is located for the new playground and picnic area.

Mayor Rolane Christofferson reported that Natasha Christofferson is still working on completing the FWP grant for the park playground project, as well as applying for other available grants. She reported that a \$2,500 grant was received from AgWest.

There were no submitted building permits.

**New Business**

The Town Council passed a motion to approve Resolution # 2024-497 recommending a funding priority list for the State-Local Infrastructure Partnership Act to the MT Department of Commerce. (Kinsey/Rathbun)

Clerk Lynn Schilling reported that the Vaccination Clinic on March 2<sup>nd</sup> was well attended. Vaccinations administered were as follows: 51 rabies, 16 distemper/parvo, and 9 distemper/leukemia vaccinations. 34 dog licenses were issued as well. Mayor Rolane Christofferson asked if the Town Council would consider paying for the vaccinations of the cats that Terry's Toddlers had brought into the vaccination clinic. 24 cats were given rabies vaccinations, which would cost the town \$456. Council Member Scott Christofferson stated that he would like to ask Town Attorney Rennie Whittman and is

worried about setting a precedent. Other council members agreed. It was decided to postpone the decision until Town Attorney Rennie Wittman is present to answer their questions.

Mayor Rolane Christofferson discussed an extension request by Derek Coutts for the clean up of his property. Several public nuisance complaints were turned in. Clerk Lynn Schilling stated that Derek Coutts had requested time due to transportation and financial concerns. She also stated that she is unsure of the process as in the past, the Sheriff's office has handled the subsequent steps regarding the public nuisance citation. Mayor Rolane Christofferson stated that she would contact Sheriff Keifer Lewis to discuss the process in handling the public nuisance complaints.

Mayor Rolane Christofferson stated that she would like to move forward with advertising for engineering and grant administration to complete work on a Capital Improvements Plan for the town. She and Clerk Lynn Schilling had explored completing a grant application but had ultimately felt that it would be too time consuming and challenging to complete without assistance. The Town Council passed a motion to move forward with advertising for engineering and grant administration services for the Capital Improvements Plan. (Christofferson/Magalsky)

Mayor Rolane Christofferson discussed the possibility of utilizing a building on the town's property near the shop for an animal shelter. Council members discussed a variety of concerns and felt the issue better discussed when Town Attorney Rennie Wittman is present.

Clerk Lynn Schilling reported that no letters were sent on delinquent sewer accounts.

Public Comment: JoyLynn Wright inquired as to why bagged yard waste was not picked up at a yard that Keith had mowed. Mayor Rolane Christofferson explained that the town does not pick up bagged yard waste—the yard waste needs to be on a tarp or in a container.

There being no further business, the meeting adjourned at 7:22 p.m.  
(Christofferson/Kinsey)

ATTEST:

\_\_\_\_\_  
Lynn Schilling, Clerk

\_\_\_\_\_  
Rolane Christofferson, Mayor